

**Leicester Public Schools
K- 5 Code of Conduct**

Classroom Managed

	Behavior	Definition	1st Occurrence	2nd Occurrence	3rd Occurrence
Be Respectful	Non-Compliance/ Defiance/ Disrespect	Failure to respond to adult requests, refusal to follow directions or school expectations, talking back and/or socially rude interactions	Options: Verbal Re-direction; Discussion; Parent Contact; Take a Break; Apology; Work Completion at Another Time	Parent/Teacher/Student phone conference Behavior Reflection	Parent/Teacher/Student conference After school detention Behavior Contract
	Inappropriate Verbal Language/ Disrespect	Inappropriate language, name calling, teasing	Options: Verbal Re-direction; Discussion; Parent Contact; Take a Break; Apology	Parent/Teacher/Student phone conference Behavior Reflection	Parent/Teacher/Student conference After school detention Behavior Contract
	Minor Disruption	Inappropriate behavior, noise with materials, horseplay or roughhousing, etc.	Options: Verbal Re-direction; Discussion; Parent Contact; Take a Break; Apology	Parent/Teacher/Student phone conference Behavior Reflection	Parent/Teacher/Student conference After school detention Behavior Contract
Be Responsible	Property Misuse	Misuse of property (intentionally breaking pencils, writing on desks, taking other's belongings)	Options: Verbal Re-direction Discussion; Parent Contact; Take a Break; Apology; Restitution	Parent/Teacher/Student phone conference Behavior Reflection Restitution	Parent/Teacher/Student conference After school detention Behavior Contract
	Minor Theft	Taking and removing of personal or school property without permission (Ex: pencil, pen, snack, book, lunchbox, etc.)	Options: Verbal Re-direction Discussion; Mandatory Parent Contact; Take a Break; Apology; Restitution	Parent/Teacher/Student phone conference Behavior Reflection Restitution	Parent/Teacher/Student conference After school detention Behavior Contract
Be Safe	Physical Contact	Non-serious, but inappropriate physical contact (horseplay, unintentional contact, invading personal space)	Options: Verbal re-direction Discussion Parent Contact Take a Break Apology	Parent/Teacher/Student phone conference Behavior Reflection	Parent/Teacher/Student conference After school detention Behavior Contract
	Other Unsafe Behaviors	Unsafe behaviors such as running in the hallways, not being in assigned area, talking during fire drills, or school tools used inappropriately	Options: Verbal re-direction Discussion Parent Contact Take a Break Apology	Parent/Teacher/Student phone conference Behavior Reflection	Parent/Teacher/Student conference After school detention Behavior Contract

Office Managed

	Behavior	Definition	1st Occurrence	2nd Occurrence	3rd Occurrence
Be Respectful	Open Defiance/Non-Compliance	Flagrant or hostile challenge of the authority of a school staff member, bus driver, or any other adult	Student/Administrator Conference Mandatory Parent contact After School Detention Behavior Contract	Mandatory Parent conference 1 day ISS Additional options: Behavior plan Restorative practice	Mandatory Parent Conference 1-3 days ISS
	Abusive/Threatening/Sexual Language	Verbal messages that include swearing, language and use of words in an inappropriate way. Profane/disrespectful message (verbal or gestured) to another person that may include threats or intimidation	Student/Administrator Conference Mandatory parent contact Plan for making amends to those they offended After School Detention	Mandatory Parent conference 1 day ISS Additional options: Behavior plan Restorative practice	1-3 days ISS Restorative Practice Possible 1--3 OSS
	Escalated Disruption	Behavior causing an interruption in a class or activity; includes sustained loud talking, yelling, or screaming and/or sustained out-of-seat behavior	Student/Administrator Conference Confer with Behavior Specialist After school suspension	Mandatory Parent conference 1 day ISS Additional options: Behavior plan Restorative practice	Mandatory Parent Conference 1-3 days ISS Possible 1-3 OSS
	Bullying	The repeated use by one or more students of a written, verbal or electronic expression or a physical act or gesture or any combination thereof, directed at a victim that causes harm, fear, or creates a hostile environment.	Complete investigation Mandatory parent contact Behavior contract/Plan for improvement	Complete investigation Parent conference Suspension	OSS Potential Police Involvement- Starting at 1st Occurrence if it is determined that bullying has occurred
Be Responsible	Property Damage	Deliberate damage to property; vandalism	After school detention with restorative practice Mandatory parent contact Administrator/Student conference	1 day ISS Parent conference Restitution	1-3 days OSS Parent conference Restorative practice
	Major Theft	Taking and removing of personal or school property without permission (Ex: Electronics, personal items of importance, sports equipment)	Mandatory parent contact After school detention with restorative practice	1 day ISS Parent conference Restorative practice	1-3 days OSS Parent conference Restorative practice

Office Managed

Be Safe	Behavior	Definition	1st Occurrence	2nd Occurrence	3rd Occurrence
	Fighting/Physical Aggression/Sexual Contact	Actions involving serious physical contact where injury is intended (hitting, punching, kicking)	Mandatory parent contact Administrator/Student conference 1 day ISS with student choosing a method to make amends with those harmed	2-3 days ISS Parent conference Behavior contract	1-3 days OSS with restorative practice
	Possession of Dangerous Materials	Such as weapons, lighters, tobacco, etc.	Administrator/student conference Mandatory parent contact After school detention Removal of materials	1 day ISS Parent conference Behavior contract	1-3 days OSS with restorative practice
	Bus misbehavior	A behavior that results in distraction of the bus driver, insults other students or staff, inappropriate physical conduct or any other behavior that results in damage to the bus or other students belongings.	Administrator/student conference Mandatory parent contact Behavior contract/plan for improvement Restitution	Parent conference 1-3 days Bus suspension restitution	Parent conference 1-3 days Bus suspension restitution
	Physical Altercation on Bus	A physical fight between students	See 2nd occurrence	Parent conference 1-3 days Bus suspension restitution	Parent conference 1-3 days Bus suspension restitution

Forms of unacceptable conducted cited above are only some examples and are not an all-inclusive list.

Word

Re-direction

Restitution

Behavior Reflections

Behavior Contract

ISS

OSS

Definition

A correction of behavior verbally or through practice.

Logical Consequence i.e. a student writes on a desk and is required to clean it.

Use of age appropriate behavior journal done by student and signed by the parent.

Written agreement devised by teacher and student to improve behavior for a specific duration signed by student and parent, i.e. poor bathroom behavior, student uses nurse's bathroom for a week.

In School Suspension

Out of School Suspension